

2023 Officers

Seth Kerr, *President*
Megan Birch, *Vice President*
Kara Shindle, *Secretary*
Tim Murphy, *Treasurer*



County GIS Professionals Association of Pennsylvania

PO Box 60679
Harrisburg, PA 17106-0769
(717) 526-1010

COUNTY GIS PROFESSIONALS ASSOCIATION MEMBERSHIP MEETING MINUTES April 12, 2023, 10:00 AM

Attendees: See attached list

I. Welcome & Introductions

II. Association Business

a. Approval of the October 28, 2022 meeting minutes

- i. Approved without objection

b. Finance/Treasurer's report (Kim)

- i. Dues 64 counties invoiced, 27 paid, 37 outstanding
- ii. Total annual income is \$5,400.00
- iii. Ideas for expenditure of surplus funds
 1. Funds essentially lost if we don't use them
 2. Would like to ask everyone to think of /submit ideas for using the funds
 - a. Trainings
 - b. 2022-2023, was around \$4,000. Our budget is around \$10,000
 - c. Averaging around \$11,000 of income
 - d. 2020: \$2,400 leftover balance
 - e. 2021: \$2,100 leftover balance
 - f. 2022: \$3,200 leftover balance

- g. Multiple surveys we are putting together, can we pay someone for Admin work or pay CCAP?
- h. CCAP could be a vehicle to hire a contractor that is paid by the Pros
- i. Potentially putting together documentation materials for various initiatives/put together surveys
- j. We should look at scope / requirements for having a person, see if it will be covered in the excess or if we would to consider raising dues
- k. Why can't we bank these funds?
 - i. Funds cannot be rolled over is because the GIS Pros are not their own entity. Would have to be our own non-profit with our own books in order to carry funds over
 - ii. We are part of CCAPs budget, and has to follow CCAPs budget year
 - iii. CCAP's tax status prohibits it being rolled back into Pros line item – counts as creating a reserve
 - iv. Can request that a certain dollar amount be rolled over to next year, but requires a special reason & further approval
 - v. Also can pre-pay for things- Pros did that in December of a previous year, but result wasn't delivered until the following year
- l. Have we tried a strategic planning / visioning session to develop business requirements for the Pros?
 - i. Look at direction of the Pros, consider dues
- m. Look at expenses/income – make sure we are expending what we are charging

3. Pre-COVID – in-person meetings 4-5 times a year
4. With hybrid meetings, what is the participation now versus pre-COVID?
5. We've had (helpful) visioning sessions in the past
6. Our roles are changing – mandated datasets – managed at County level, value in managing that at the Pros level
 - a. If other state agencies start demanding, we will be under more pressure
7. Sounds like a visioning session would be beneficial
8. We aren't paying CCAP for AGOL licenses; we may consider purchasing more via CCAP for use within the Pros.

c. Membership

- i. County Surveys
 1. Board discussing series of surveys to be put out to the Pros to gather information / status of various programs within Counties
 2. Anyone willing to volunteer time is welcome
 3. Rely on regional representatives to push surveys

d. NG911 GIS Pros Subcommittee (Seth/Justin)

- i. Justin has transitioned out of that role
- ii. Justin has talked to a few people about addressing issues at conference
- iii. Justin shared map last year of addressing authorities
- iv. Gap / liability issues with current County addressing processes
- v. How can Counties mitigate risk?
- vi. Justin has created an address issues document for Cumberland & a "shame map" for municipalities who have not corrected addressing & documenting communications for limiting County liability
 1. i.e. mobile home parks (42 with a 0 address)
 2. This has impacted broadband discussions for not accurately representing accurate household numbers

- 3. Potential usage for pushing with broadband funding
- 4. If not having success from a 911 viewpoint, try from a broadband perspective
- vii. escalating outreach municipal supervisors level
- viii. Act 17 of 2019 up for reauthorization, 911 bill is sun setting
- ix. There will be statues coming for how Counties have to manage GIS in a 911 system (language already through PEMA technical subcommittee)
- x. Seth – has tried to get copies of documentation of municipalities vesting power in County, has not been successful getting that documentation
- xi. Nuances of varying municipal addressing processes make this difficult
- xii. Most do not know location of this documentation
- xiii. Counties who have centralized addressing need to manage risk and thoroughly document when responsibilities are given to the County of Franklin

e. NENA Updates

- i. NENA's NG9-1-1 GIS Data Model version 3 Working Group is working on the next standards draft.

f. GeoBoard (Laura)

- i. March 16th quarterly meeting minutes include good info
- ii. Transition period at the state / retirements of Geoboard positions
- iii. Waiting for a full roster to start voting
- iv. Task Force updates
 - 1. Lots of places to volunteer/get involved in the task forces
 - 2. Hydrography has multiple projects and has been working to secure funding to update hydro data layers
- v. PEMA Imagery Updates
 - 1. This year is last year for the contract with Quantum
 - 2. Central 1/3 was flown, Mifflin, Huntingdon center will be seeing new imagery soon

3. Project will not be moving forward in same format, some funding may go into developing GIS layers, but imagery not off the table for the future
 4. Talk, but no plan at this time. Deadline coming to have a plan in place for activity in 2024.
- vi. Geodetic – official state position has been delayed
1. New coordinate system has been pushed back a few years but is still moving forward
- vii. Service delivery – submitted RISE grant through Center for immersive experiences through Penn State
1. Using VR technologies to visualize data in multiple university projects and departments
 2. Not monetary, time grant – not awarded but due to data quality already available, they decided to work with the task force on this project
 3. Deciding to take Cambria county data and submit to CIE and experiment with 3D
 4. Maurie Kelley/PASDA has a grant kickoff meeting on Friday
 5. Keystone GIS offered tour of center – Tatiana/Erie would be interested in being involved in this
- viii. Metadata workshop planned in summer/early Fall
1. Goal is to help counties / entities submitting data to include more metadata to ease usage
- ix. Governance
1. Geoboard reauthorization review is planned
 2. Tracking legislation – helpful to know what will affect the work we will do, we appreciate CCAP and Governance taskforces work
- x. All taskforces meeting in May – bring them together as a whole to see how we interact and can help one another

- xi. New faces particularly at the state level – these workgroups have worked hard to secure funding & move these projects forward

g. CCAP is making recommendations for County representatives to be voting members of the GeoBoard

- i. Looking for a recommendation for a Governor appointed position that the current incumbent is keeping
- ii. Laura / Seth are staying on the GeoBoard
- iii. Comm. Coolridge/Tioga has requested a geospatial expert for Government appointment, CCAP putting Scott Zubeck forward as a recommendation
- iv. Governor CCAP county representative appointment
- v. CCAP representative
- vi. GIS Professionals Association

h. Land Records (Kara)

- i. Workshop in December – lots of interaction and feedback with various state and county representatives
- ii. Delineation of the land records committee and the state parcel working group
 - 1. If the commonwealth would want to go in a different direction then the Pros with the work group, we don't want to have the two groups locked together
 - 2. Separate but with a mutual relationship, formal or otherwise
- iii. Taking a 2 prong approach
 - 1. Road map group for end of 2023
 - 2. Data review group
- iv. Anyone interested we are looking for those interested in being a part of this inner group

i. Legislation

- i. Governor has put budget proposal

- ii. Lots of hearings/ meetings – TBD if will be passed on time
- iii. 1st budget proposal, interesting to see how it happens with divided houses
- iv. Really focusing on 911 reauthorization – charges of 911 fees ends in January of 2024
- v. Governor did propose an increase to the 911 surcharge, with CPI attached to it
- vi. 988 for mental health/ crisis intervention is being added into 911 surcharge – 2.5% of increase will be going to 988
- vii. CCAP is pushing for a separate fund for 988 to not direct away from 911, while still very important
- viii. Certification for surveyor bills has not been renewed

j. GIS Pros Website

- i. Overhauled, planning to add some pros as administrators on website
- ii. Kara currently only one with access, more people have resources to tackle these needs
- iii. Going to start soliciting feedback for content on the new site
- iv. Rough outline of plan for phased development of website capabilities
- v. Kenteco is the platform management system, used for document management
- vi. Pros will be responsible for what is on that website
- vii. There was a website committee – long time ago, might want to revive that

k. Open Discussion/Other Items

- i. SURE Modernization
 1. Commonwealth still moving forward
 2. 23 counties part of testing – lots of issues discovered
 3. Not coming in 2023, hoping to go live before presidential primary (verbal)
 4. How are they getting addresses?

- a. 3 different address sets through other initiatives that aren't being used by this modernization project
 5. Lots of features they are trying to accomplish
 6. They are loading NENA data models
 7. No solution currently to integrate statewide dataset as it's being outputted from statewide hub
 8. Current system manages addresses tabular
 9. Justin encouraging to synchronize County addressing with SURE system – presentation with instructions available
 10. DOS did a gap analysis in 2021 – they won't release the data
 11. Justin sent email to listserv on developing precinct boundaries using original documents
 12. CCAP will continue to pass on concerns
 13. Really should be following PEMA model
 14. There was a working group, has been dormant for > 1.5 years
 15. Lousy communication, no coordination
 16. Multiple GIS people have left DOS, including our primary point of contact (Matt Ruchk)
 17. Concerns over project conceptualization or lack there-of
 18. 2nd Thursday of month – 4 o'clock office hours
 - a. County GIS staff can contribute to these – we should communicate
 19. You can request a CSV extract of all voter registration info – tell them to work with DOS
 20. Ra-stbest@pa.gov is technical email for assistance, or email Zane at zswanger@pa.gov as VR systems manager
 21. Set up workflows for Voter Registration
- ii. PA Broadband

1. Last week the PA Broadband Development authority approved the capital approval guidelines
 2. Grant money to supply last mile provisions (digging, cable laying) for underserved areas
 3. Award range is \$500,000 to \$10 million
 4. May 10th to July 10th is submittal period
 5. Posted on Broadband authority website
 6. NP, corporate, & local government entities
 7. Required to work with someone to provide the last mile via a joint application
 8. Parcel data – FCC’s funding challenge period ended in January, but you can still submit data to challenge
 9. Pennstate working with
 10. CostQuest is pushing back on sharing maps due to proprietary data
 11. Erie tried to get, CostQuest only gives you a piece & then you have to merge with FCC publicly available datasets
 12. Data file for the state – too big to open and consensus is that it was designed to fail
 13. FCC refused to expand the challenge period
 14. Data submitted rejected as being too old
 15. Comcast caught submitting fake data for Colorado that became national news
 16. BDA issued contract to Michael Baker Corp for outreach to commonwealth citizens
- iii. Chesapeake Bay Foundation is reaching out to Counties for various datasets should be coming out soon for update of land cover program
 - iv. Mary Fulton has retired, Scottie Wall succeeded her at state level
 - v. Bandwidth – as GIS expands, so do our workloads

1. It's a lot, but please consider participating in the subcommittee
 2. Be cognizant of burnout and managing time
 3. We want to keep this group vibrant and growing – reminder that this groups makes a difference
- vi. Next meeting most likely mid-July at CCAP